

# Getting to Know Your iPad

## Facilitator Notes

### Setup:

1. Bring extra iPad charging cables with both style connectors (flash and the wider, old-style).
2. Bring an extension cord or power bar.
3. Ensure everyone has an email address prior to teaching the email module (Note: Gmail, Yahoo, Hotmail, etc. are easier to set up than Telus, Shaw and other ISP accounts).

### Workshop Delivery:

1. Have learners add the iPad User's Guide found in the bookmarks section of newer iPads to their Home screen so they have easy access to it.
2. Have everyone go to the same webpage when teaching the internet. That way, learner's screens will look the same as the one you're showing them (this is particularly helpful when discussing hyperlinks, etc).
3. Teach learners it is okay to look things up on Google! YouTube also has a lot of helpful tutorials if learners get stuck at home.
4. Let your learners know that not all people will be able to send and receive email on all internet connections. There are problems with firewalls, etc. at some libraries and colleges that prevent email from getting through.
5. Send all learners an email prior to teaching contacts. That way, they can practice adding a contact directly from an email.
6. Don't spend too much time in the editing section of the photos module. Cropping is probably the most utilized feature. People are content to play a little but will need time to make albums and send/save received photos.